



**SUASL**  
SCOTTSDALE UNITED AMATEUR SOCCER LEAGUE

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## REFEREE PROCEDURES

**TO: Referees**  
**FROM: SUASL**  
**SUBJECT: Referee Procedures**

Please make sure you understand S.U.A.S.L. rules, the game report process and S.U.A.S.L. guidelines listed below.

### TEAM Check-in Procedures

- Take the team roster supplied by the field marshal and identify any noted suspensions.
- Players will present themselves with a valid player pass issued by SUASL, please make sure that you check the picture ID to make sure the player is who he/she says he/she is, if in doubt ask for the drivers license and report it to the Field Marshal.
- Check the back of the player pass for expiration date. If the player has a valid player pass but is not on the roster, there is a good chance that that player has not paid registration fee. If the player insists that he has registered and the league may have not placed him on the roster, add the player's name to the roster and note that the player had a valid SUASL pass but not on the roster. You will advise the player that plying without registration will cause a game forfeit and possible suspensions and fines.
- Write the player's jersey number next to the player's name on the roster
- Players that arrive on the field late **MUST** check in with the linesmen who should keep the team roster.

All game reports **must be accurate**. Slowing down and not rushing through their work may help. Roster changes, team updates, memos, red cards, etc. will be attached to the team roster.

Cautions need to have explanations of incident.

New players need to come to the office to register.

If a player's name is not on the roster, they cannot play the game. Have them report to the office.

If a player has a pass, but is not on the roster, confiscate the pass. It's most likely an invalid pass and needs to be registered or a valid pass, but did not pay league registration fee for the current season.

Transfers from one team to another need to be done through the office. They cannot be handwritten onto the roster. There is a fee for it.

No money should be accepted on the field by referees.

Any further questions, call 480-391-3477.